DARS/u.select

Best Practices/ Self "Health Check"

✓ Encoding

When?	How long?

- ☐ Update REFY annually (notify team to update u.select)
- ☐ Using CURYT/CURYTSKIP – that affect date ranges in Select From: lists
- ☐ Update TRANSCRIP requirement annually – with next year's semester dates
- ☐ Verify DUPLCTL match on all COMs (including u.select COM)
- ☐ Compare COMs
- ☐ All condition code descriptions are listed under one COM (preferably MNSCU)
- ☐ Title Checks – reconcile any course title changes
- ☐ Run a few students through your eMNTC

Encoding Utilities

Find Course Utilities

Find Condition Code Utilities

✓ Transfer Articulation

When?	How long?

- ☐ Update new curriculum
- ☐ Update MNTC courses/goals
- ☐ Add Alternates to Targets even if direct equivalent (so Goals show in u.select)
- ☐ Equivalent is equivalent for EVERYTHING. No equivalent if it's not always equivalent.
- ☐ Transfer decisions should be in the TA Rule, not just on the student

TA Utilities

- ☐ Curriculum Changes
- ☐ MnSCU New Course Inserts

✓ u.select

When?	How long?

- ☐ Update Programs (delete/add/edit)
- ☐ Run Programs (previously "Purge and Run")
- ☐ Review list of programs – all new added; all old deleted
- ☐ Each school shows all other MnSCU institutions in u.select Equivalencies by School
- ☐ Recommendation is to show other non-MnSCU institutions, both in-state & out
- ☐ Run a plan on a student in DARS, then in u.select & compare for similar results