



DARS/u.select News

June 2010

ANNOUNCEMENTS:

ONE MORE REMINDER - NEW PHONE NUMBERS

Laurie Tralle	651-201-1446 (no change)
Mary D'Andrea	651-201-1770 (new #)
Marla Delaney	651-201-1771 (new #)

NEW!! How to Use u.select Handouts

Recently several campus staff responded to a request to share their training/marketing efforts for u.select. One idea that surfaced from a couple of schools was a 'how to negotiate the site' handout. We also know that some advisors really like the idea of paper Transfer Guides because they can physically hand them out to students.

The 3 different handouts and corresponding links to find them are:

1) Finding Course Equivalencies in u.select

http://www.dars.mntransfer.org/updates/documents/pdf/Finding_Course_Equiv.pdf

2) How to Create a Plan in u.select

http://www.dars.mntransfer.org/updates/documents/pdf/Creating_Plan_Handou.pdf

3) Finding Equivalencies by Course in u.select

http://www.dars.mntransfer.org/updates/documents/pdf/Finding_Equiv_by_Cou.pdf

These are all landscape oriented documents and the first two are meant to be printed back-to-back and folded in the center. So the first page on the left side is actually the back and the right side is the front, while the second page is the middle inside two pages. The third handout should be printed back to back and cut in half to produce two handouts per printed page. They can be printed in color, but black and white works, as well.

These are available as Word and as pdf documents on our website at <http://www.dars.mntransfer.org/about/resources.html>, so that you can print, edit and use them as you wish.

Let us know if you have questions or comments.

OLA AND CREDIT TRANSFER - UPDATE

The Board of Trustees' May meeting included reports and discussions relating student credit transfer. The OoC Office of Internal Auditing and student organizations (MSCSA, MSUSA) presented their finds on Credit Transfer.

Reports and presentations from the Audit Committee Meeting of May 19, 2010:

Follow-up to the OLA Evaluation of the System Office

<http://www.mnscu.edu/board/materials/2010/may19/aud-03-ola.pdf>

Summary of Student Credit Transfer Testing

<http://www.internalauditing.mnscu.edu/committee/2010/1005-transfertestingsummary.pdf>

Summary of Student Credit Transfer findings and Integration of Recommendations

http://www.internalauditing.mnscu.edu/committee/2010/1005-transfer_summary.pdf

Student Credit Transfer Analysis (power point)

<http://www.internalauditing.mnscu.edu/committee/2010/1005-audit-transfer.pdf>

May 6th Rollout for DARS Enhancements and Fixes complete

The May 6, 2010 rollout was a success. Some bug fixes and enhancements were rolled into production. The major changes affected double major processing. The new processing corrected exceptions, minors and transfer records issues for multiple majors. There were two INCLTOP item enhancements – Expected Graduation Term now displaying long description and Advisor now displaying “non-person” advisor. Additionally, a new version of u.select (4.3.0) was deployed which included a new “Quick Equivalencies” feature.

***NEW* u.select Captivate Presentation**

The DARS/u.select Team would like to announce an updated/revised version of "**How to Use u.select**" Macromedia Captivate Presentation. This tutorial is designed to help both students and staff on how to use this web-based course transfer system to get transfer information, course equivalencies (*NEW* feature - "Quick Equivalencies"), and program requirements. Students can also enter courses, exams and military experience and run a personalized degree report.

It is posted at <http://www.dars.mntransfer.org/>. Click on Documentation, then u.select. Click "How to Use u.select" Captivate Presentation or go directly to <http://www.dars.mntransfer.org/CAP/uselect1.swf> to view this tutorial. You are welcome to link to this presentation directly (if you linked to the previous u.select Captivate, please note that the web address has changed, so you should update your link).

If you have questions or comments about this session, please contact us at <http://dars.custhelp.com>.

CAMPUS ANNOUNCEMENTS:

Welcome to this new section of our Monthly News. We invite you to let us know about information you wish to share with other MnSCU schools. We particularly welcome news from you that will impact DARS encoding and transfer processing within MnSCU.

New Grades at Saint Paul College effective Summer 2010

Saint Paul College will implement two new grades Summer term 2010 to reflect Last Date of Attendance grades: FN (Failure for Non-Attendance) and FW (Failure due to Unofficial Withdrawal). Both grades will process as punitive fail grades.

DOCUMENTATION:

INCLTOP #AV (same as #06 and #AA) has been modified to include displaying a non-person advisor. This INCLTOP item will no longer work with any of the FULLDEMO fields in your COM table, so it can no longer display at the top of the audit. The #AV documentation has been revised and is available at:

http://www.dars.mntransfer.org/updates/documents/pdf/Pound_AV_new.pdf

New Transfer Grades details how to define new grades in Source, Target, and Globe grade tables. Documentation is found at:

http://www.dars.mntransfer.org/updates/documents/pdf/New_Transfer_Grades.pdf

New grades for MnSCU colleges and universities will be added to our site as they are announced. The document will also include recommended SPEEDE values for the universal grade symbols. Documentation for **New Grades for MnSCU Colleges and Universities** is found at:

http://www.dars.mntransfer.org/updates/documents/pdf/New_Grades_for_MnSCU_schools.pdf

MnTC Audit Guiding Principles in DARS, the EMNTC, has been revised. The current checklist attempts to round up all critical elements required in the EMNTC program. Documentation is found at:

http://www.dars.mntransfer.org/updates/documents/pdf/MnTC_Audit_Guiding_Principles_Checklist.pdf

DARS Catalogs

DARS catalogs are available for sending to your production DARS.

Request DARS Catalogs at:

http://www.dars.mntransfer.org/updates/documents/pdf/DARS_Catalog_request_list.pdf

Curriculum Changes and New Course Inserts

2009-2010 Curriculum Changes

2009-2010 Curriculum changes for MnSCU institutions have been posted to our website at: http://www.dars.mntransfer.org/updates/currchanges/2009_10/2009_10.html

The curriculum changes, listed by each institution, identify new courses, dropped courses, course title changes, credit changes, and MnTC changes.

2009-2010 New Course Inserts and 2009-2010 New MnTC Course Inserts

New courses for MnSCU institutions, for the academic year 2009-2010, are available for electronic inserting into your TA tables. The electronic insert includes the new course department, number, title, and MnTC notation. The new course is hidden from u.select at the rule level. The number of new courses for 2009-2010 is approximately 2268.

New MnTC courses for MnSCU institutions, for the academic year 2009-2010, are available for electronically inserting into your TA tables. The electronic insert includes the new course department, number, title, and MnTC notation. The new course is hidden from u.select at the rule level. The number of new MNTC courses for 2008-2009 is approximately 316.

The Target course for the new courses is ACYR0910.

Institutions requesting the inserts are sent a list of the new courses inserted into the Transfer Articulation Tables.

Request 2009-10 New Courses Insert at:

<http://www.dars.mntransfer.org/updates/documents/pdf/DARSCourseUpdates.pdf>

or 2009-10 New MnTC Course Insert at:

<http://www.dars.mntransfer.org/updates/documents/pdf/MnTCCourseUpdates.pdf>

The annual Curriculum Changes and New Course Inserts are intended to assist encoders and transfer specialists with identifying MnSCU course changes. Including new MnSCU courses in your Transfer Articulation tables, and displaying them in u.select, provides students and advisors the most current information about course transfer.

Please contact Mary D'Andrea at mary.dandrea@so.mnscu.edu if you have questions.

TRAINING & CONFERENCES:

Fall training dates will be announced at a later date. If you have new or existing staff that will be using DARS or u.select, please encourage them to attend the appropriate training session(s) as they are announced. Even if you or your staff already attended training, you are welcome to attend again. Many people find a return visit to training helpful.

- **Basic Encoding Training** – Fall training dates will be announced at a later date.
- **Transfer Articulation Training** – Fall training dates will be announced at a later date.
- **u.select Administrator Training** – training offered via WebEx upon request, (after registering, participants will be contacted to arrange date & time).
- **u.select Advisor Training** – Fall training dates will be announced at a later date. If immediate training is needed, contact the DARS/u.select Team to arrange date & time for WebEx session.

All training will be held at Wells Fargo Place in Saint Paul, unless otherwise indicated. Training will be in Room 2204 or 3354, depending on the number of registered participants.

Registration for all training, open labs, and conferences can be found at the following link: http://www.dars.mntransfer.org/training/training_index.html. The format will allow you to check the dates of the training, review agendas, and register from the same page. *REGISTRATION DEADLINE: 1 week prior to training or open lab dates.*

Upon completion of all training and labs, please complete the Training Evaluation at: <http://www.dars.mntransfer.org/training/evaluation.html>.

THIRD Wednesday & Thursday/DARS OPEN LABS:

Third Wednesday & Thursday – June 9 & 10 (held *one week early in June* in lieu of DARS Team attending the redLantern User Conference & Workshops) at Wells Fargo Place, Room 2204 or 3354. **REGISTRATION DEADLINE: 1 week prior to training or open lab dates.**

DARS "**Out West**" **Open Lab** – Fall dates will be scheduled at a later time.

DARS "**Central**" **Open Lab** – Fall dates will be scheduled at a later time.

DARS "**Down South**" **Open Lab** – Fall dates will be scheduled at a later time.

DARS "**Up North**" **Open Lab** – Fall dates will be scheduled at a later time.

DARS "**North Shore**" **Open Lab** – Fall dates will be scheduled at a later time.

Registration can be found online at:

http://www.dars.mntransfer.org/training/training_regform_new.html

Driving directions and parking ramp information to Wells Fargo Place can be found online at: http://www.dars.mntransfer.org/registration/directions_WFP.html

For questions or comments about this newsletter, contact Marla Delaney at marla.delaney@csu.mnscu.edu. Thank you.