



# DARS/u.select News

## March 2010

### ANNOUNCEMENTS:

#### Regional Open Labs Reminder

We have several open labs scheduled around the state. Open Labs will focus on specific training needs identified by those who sign up and the day will be reserved for open lab work with DARS support staff available to assist. Since travel has been limited throughout the System, this is a perfect opportunity to get the help you need without traveling to the metro area. Please register as soon as possible if you are interested in attending any of our labs (dates/times/registration available at the end of this newsletter). Early registration helps us in staff planning and accommodations. Don't wait to register!

#### Interactive Audit Update

As of February 26, 2010, all MnSCU institutions have deployed Interactive Audit. Congratulations everyone! Future steps for the DARS/u.select Team, along with other departments, include IA for advisors and interactive degree plans in u.select. We'll keep you posted.

#### Enhancement/Bug Fixes

An interactive audit bar graph and course history enhancement has been deployed to change the text from the default of "hours" to read "credits."

#### u.select Equivalencies by School Header Message added for all MnSCU schools

Based on student association concerns about misinterpretation of course equivalencies on the u.select site, Mike Lopez, Associate Vice Chancellor for Student Affairs has requested that the DARS/u.select team add the 'Transfer Course Equivalencies do not necessarily go both ways' message to all MnSCU u.select Equivalencies by School pages. We request that u.select Administrators leave this message on their site. This will be done by March 1 and will result in a header which looks like this:

#### Equivalencies by School

Browse all equivalencies that are available for a specific school. To see how courses will apply toward a program, enter courses you have taken in "My Courses" and run a customized report in the "My Plans" area.

**NOTE!! TRANSFER COURSE EQUIVALENCIES DO NOT NECESSARILY GO BOTH WAYS! ~ Check your 'TO' and 'FROM' schools carefully.**

Transfer Equivalencies are provided for a **LIMITED NUMBER OF INSTITUTIONS**. More will be added in the future. Use the **EQUIVALENCIES BY COURSE** link to search by state for matches to particular courses at the institution to which you are planning to

## **DOCUMENTATION:**

The u.select documentation called "Updating u.select" has been revised and posted. This documentation has been updated with new screen prints and describes the process for deleting programs, adding new categories, adding programs, changing program names, and running programs in u.select. New documentation is at: [http://www.dars.mntransfer.org/updates/documents/pdf/Updating\\_CAS.pdf](http://www.dars.mntransfer.org/updates/documents/pdf/Updating_CAS.pdf)

## **DARS Catalogs**

DARS catalogs are available for sending to your production DARS.

Request DARS Catalogs at:

[http://www.dars.mntransfer.org/updates/documents/pdf/DARS\\_Catalog\\_request\\_list.pdf](http://www.dars.mntransfer.org/updates/documents/pdf/DARS_Catalog_request_list.pdf)

## **Curriculum Updates**

The 2009-2010 curriculum changes for each institution were sent to primary DARS encoders for campus approval in January. The curriculum changes for 2009-2010 will be posted on our web site in soon. New course inserts and new MnTC course inserts will be ready for electronic sending to your TA tables in March.

Please contact Mary D'Andrea at [mary.dandrea@so.mnscu.edu](mailto:mary.dandrea@so.mnscu.edu) if you have questions.

## **TRAINING & CONFERENCES:**

Training dates for Spring 2010 are posted below. If you have new or existing staff that will be using DARS or u.select, please encourage them to attend the appropriate training session(s) as they are announced. Even if you or your staff already attended training, you are welcome to attend again. Many people find a return visit to training helpful.

All training will be held at Wells Fargo Place in Saint Paul, unless otherwise indicated. Training will be in Room 2204 or 3354, depending on the number of registered participants.

- **Basic Encoding Training** – has been rescheduled for April 20 & 21, 2010 from 8:30 a.m.-4:00 p.m. at Wells Fargo Place (WFP), Training Room 3354.
- **Transfer Articulation Training** – Fall training dates will be announced at a later date.
- **u.select Administrator Training** – training offered via WebEx upon request, (after registering, participants will be contacted to arrange date & time).
- **u.select Advisor Training** – Fall training dates will be announced at a later date. If immediate training is needed, contact the DARS/u.select Team to arrange date & time for WebEx session.

Registration for all training, open labs, and conferences can be found at the following link: [http://www.dars.mntransfer.org/training/training\\_index.html](http://www.dars.mntransfer.org/training/training_index.html). The format will allow you to check the dates of the training, review agendas, and register from the same page. *REGISTRATION DEADLINE: 1 week prior to training or open lab dates.* Upon completion of all training and labs, please complete the Training Evaluation at: <http://www.dars.mntransfer.org/training/evaluation.html>.

### **THIRD Wednesday & Thursday/DARS OPEN LABS:**

**Third Wednesday & Thursday** – March 17 & 18 at Wells Fargo Place, Room 2204 or 3354. *REGISTRATION DEADLINE: 1 week prior to training or open lab dates.*

DARS "**Out West**" **Open Lab** is scheduled for March 10, 2010 at Minnesota State University Moorhead, 8:30 a.m.-4:00 p.m. in Library 204.

DARS "**Central**" **Open Lab** is scheduled for March 11, 2010 at the Quarry Center, Waite Park, 9:00 a.m.-3:00 p.m.

DARS "**Down South**" **Open Lab** is scheduled for March 24, 2010 at South Central College, North Mankato, 9:00 a.m.-3:00 p.m. in Room C-129.

DARS "**Up North**" **Open Lab** is scheduled for March 31, 2010 at Bemidji State University, 8:30 a.m.-4:00 p.m. in Memorial Hall, Room 11.

DARS "**North Shore**" **Open Lab** is scheduled for April 28, 2010 at Lake Superior College, Duluth, 8:30 a.m.-4:00 p.m. in Library, Room E1022.

Registration can be found online at:  
[http://www.dars.mntransfer.org/training/training\\_regform\\_new.html](http://www.dars.mntransfer.org/training/training_regform_new.html)

Driving directions and parking ramp information to Wells Fargo Place can be found online at: [http://www.dars.mntransfer.org/registration/directions\\_WFP.html](http://www.dars.mntransfer.org/registration/directions_WFP.html)

*For questions or comments about this newsletter, contact Marla Delaney at [marla.delaney@csu.mnscu.edu](mailto:marla.delaney@csu.mnscu.edu). Thank you.*

- Training and Open Lab information at end of newsletter -