

## Hyperlinks in the Interactive Audit

In the old style web audit, encoding could be added to the INCLTOP or INCLWEB text that would make an active hyperlink appear in the beginning of the audit.

### Degree Audit Report

PREPARED: 12/21/06 - 10:29 00132509  
Bunyan, Paul Catalog: 2005-06 Cat.  
PROGRAM CODE: AA E343  
MNSCU UNIVERSITY  
BS Accounting

---

\*\*\*\*\*  
Click the link below for general instructions  
[How to Read a DARS Audit](#)

For DARS assistance/questions please contact  
[DARS Help](#)

You now have your Degree Audit via the Web!  
You may only receive an audit based on your major or program of record at DVL University. Audits may be run only once per 24-hour period of time. If you get an error message, check with the Records Office. If you get an audit with the wrong major you must file a major correction notice in the Records Office.

+ + + + LEGEND FOR READING YOUR WEB AUDIT + + + +

OK	Requirement Complete	-	Subrequirement not complete
NO	Requirement Not Complete	+	Subrequirement not complete

In the Interactive Audit this will not work, because hyperlinks do not become active links if they are placed in your INCLTOP or INCLWEB text requirement.

Hyperlinks will work in the Interactive Audit if the HTML encoding is written in the text tab of a regular text requirement that appears in the body of the audit. A new requirement will need to be written and placed in each of your DARS programs, usually as the very first requirement.

### Audit

**Credits** | **GPA**

Unfulfilled | Planned  
In Progress | Complete

[Descriptive Text](#)

### Categories

MNTC Courses | Addl AA Req | Electives

0 8 16 24 32 40 | 0.0 2.0 4.0

Credits | GPA

[Descriptive Text](#)

[Open All Sections](#) | 
 [Close All Sections](#) | 
 [Printer Friendly](#)

**INCLTOP requirement**

\*\*\*\*\*

*Congratulations! You now have your Degree Audit via the Web! You may only receive an audit based on your major or program of record at MNSCU University. Audits may be run only once per day. If you get an error message, check with the Records Office. If you get an audit with the wrong major, you must file a major correction notice in the Records Office.*

\*\*\*\*\*+LEGEND\*\*\*\*\*

GREEN CHECK REQUIREMENT COMPLETE + SUBREQUIREMENT COMPLETE  
 RED X REQUIREMENT NOT COMPLETE - SUBREQUIREMENT NOT COMPLETE  
 \*\*\*\*\*

1. Check each area for a GREEN Check.If RED X, check needs line.
2. Total of minimum needed for each requirement may be less than total credits needed for program.
3. One course may meet more than one goal, however, CREDITS MAY ONLY BE COUNTED ONCE.

Catalog: Fall 2008

**New text requirement**

AT LEAST ONE REQUIREMENT HAS NOT BEEN SATISFIED

\*\*\*\*\*

**For DARS assistance, please use the links below:**

- [Click if you have questions about your Audit](#)
- [How to Read Your Interactive Degree Audit](#)

\*\*\*\*\*



The text continues at the requirement level in the text tab using the Title field:

Requirement Name: HELPLINKS      FYT: 0000 00      LYT: 9999 99

Title: \*\*\*\*\*

<b>For DARS assistance, please use the links below:</b>

Web Title:

Pseudo Name: HELPLINKS      Requirement Type: T - Text

Last Modified: Jul 23, 2009 12:09:44 PM      By: delanema

Common    Reporting    Reference/Other    **Text**    Limits (X-line)    Used By

	Title
1	<a href="mailto:darsinfo@so.mnscu.edu">
2	<LI>Click if you have questions about your Audit</a>
3	<a href="http://www.dars.mntransfer.org/l.html" target=_n>
4	<LI>How to Read Your Interactive Degree Audit</a>
5	
6	*****

Header    Header/OK    **Title**    Title/OK

If the link you use doesn't allow space for the target=\_n> (opens document in a new window), you should add a statement advising Interactive Audit users to use the BACK button to return to the Interactive Audit. This is recommended, because clicking on the link without the target=\_n> will not open a new window.

A couple of things to keep in mind:

1. ALL text should be entered into the "Header" or "Title", but not both. Title is recommended because it appears with green font on the audit and stands out more than the Header, which uses standard black font.
2. The < > around the URL must start and finish on the same line (consider linking to: <a href="http://www.dars.mntransfer.org/1.html" target=\_n>")  
Note: This link is redirected behind the scenes to <http://dars.mntransfer.org/CAP/RIA.pdf> for the purpose of enabling it to open in a new window – NEW as of 7/23/09.
3. The text between the > .... </a> can be changed to whatever you like (i.e. How to Read Your Interactive Degree Audit).
4. Each line only allows for **58 sequential** characters and spaces.

