

MILITARY Credit in Transfer Articulation

My institution awards credit for military courses and occupations based on the ACE (American Council on Education) credit recommendations. How do I encode

- AR-2201-0399 - Basic Training Course (Version 3) and
- MOS-63B-006 – Light Wheel Vehicle Mechanic MOS (Skill Level 30)?

Encoding occurs in two places:

- Institutional Reference Table
- Transfer Articulation Table

Institutional Reference Table: Courses

Establish an Institutional Reference Table for each branches' military courses. Six tables are needed for military courses. Source ID for the six tables are defined below. The Source IDs listed below are required to display in u.select.

1. AIRF = Air Force Courses
2. ARMY = Army Courses
3. COGU = Coast Guard Courses
4. DODE = Department of Defense Courses
5. MRNE = Marine Corps Courses
6. NAVY = Navy Courses

In the example below, the Source ID is < **ARMY** >. The name is Army Courses. The SPEEDE InstIDQ must be set to < **ZZ** >.

The screenshot shows a software window titled "Institutional Reference: ARMY 000000-999999 Army Courses". The window is divided into several sections. At the top, there are input fields for "Source ID" (containing "ARMY"), "Name" (containing "Army Courses"), "CD", "FYT" (containing "0000 00"), and "Lyt" (containing "9999 99"). Below this, there are tabs for "General", "Course", "Credit", and "GPA". The "General" tab is active, showing fields for "Report InstID" (containing "ARMY"), "Reference Only" (checkbox), "Grade Case" (dropdown menu set to "Upper"), "Grade Required" (checkbox), and "Status" (dropdown menu set to "H - Hide all Articulations from Institution"). Below these are the "SPEEDE" fields, including "InstIDQ" (dropdown menu set to "ZZ") and "Institution Type". At the bottom, there are two sections for "Default Master Reference Table" and "Default Transfer Articulation Table", each with "InstID" and "InstCD" input fields. Two red arrows point to the "Source ID" field and the "InstIDQ" dropdown menu.

On the Course tab, identify the Department and course begin and end. The SPEEDE default values of BACC set to < M > and ACTC set to < X >.

The screenshot shows a software interface for defining course parameters. The 'Course' tab is active. In the 'Display Format' section, the 'Mask' is set to 'AA-9999-9999**', 'Case' is 'Upper', 'Department Begin' is '1', 'End' is '3', 'Course Begin' is '4', and 'End' is '14'. In the 'SPEEDE Default Values' section, 'BACC' is set to 'M' and 'ACTC' is set to 'X'. Other fields include 'AGCLC', 'Honors', 'RepeatF', and 'Unit scale' (0.0000). The 'Universal Condition Code Assignment' section has 'RefUCond1' and 'RefUCond2' fields.

The course mask for ALL military courses is:

AA-9999-9999**

AA-9999-9999 is the ten-character code assigned by ACE to identify each course exhibit.

****** is the Version, if appropriate

A state of < MZ > must be defined for the courses to appear in u.select.

Institutional Reference: ARMY 000000-999999 Army Courses

ARMY 000000 - 999999

1 - Grade Definition

Institution Code Type: 73 **Institution ID/CD:** ARMY **FYT:** 000000

Institution Name: Army Courses **LYT:** 999999

Seq No: 1 Effective Date Range: / / - / /

Address Line 1: _____

Address Line 2: _____

City: State: Zip: _____ **MZ** _____ Country: _____

Location Qualifier: _____ Location ID: _____

Contact Code: _____ Contact Name: _____

Preferred Contact: _____ Fax: () - _____ Phone: () - _____

E Mail: _____

Memo: _____

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Institutional Reference Grade Definition

The Grade Definition table is set up to process courses with the grade of < P > for military training.

Institutional Reference: ARMY 000000-999999 Army Courses

ARMY 000000 - 999999

1 - Grade Definition

Type	IU	Grade	A	R	UI	UGrd	Acu	Rcu	GPA	Calc	Crdt	Ct	C1	C2	UC1	UC2	Yr	Trm	Range
1	Grade	<input checked="" type="checkbox"/> P			<input type="checkbox"/>	(501			.000	N	Y	1							-
2	Grade	<input checked="" type="checkbox"/> #			<input type="checkbox"/>	(513			.000	N	N	0							-
3	Grade	<input checked="" type="checkbox"/> *			<input type="checkbox"/>	UNKN			.000	N	N	0							-

Additional information on military courses can be found online at the redLantern site at <http://clients.redlanternu.com/home/display/USL/Military+Course+Information>. You will need to login with your redLantern Support Center Username and Password.

Institutional Reference Table: Occupations

Establish an Institutional Reference Table for military occupations. Twelve tables are needed for military occupations. Source ID for the twelve tables are defined below. Course masks are unique to each occupation and are also defined below. The Source IDs listed below are required to display in u.select.

- | | |
|---|-----------------|
| 1. AREN = Army Enlisted | AAA-99A-999*** |
| 2. ARWA = Army Warrant | AAA-999A-999*** |
| 3. CGAV = Coast Guard Aviator | AAA-A*99-999 |
| 4. CGEN = Coast Guard Enlisted | AAA-***** |
| 5. CGWA = Coast Guard Warrant | AAA-***** |
| 6. MCEN = Marine Corps Enlisted | AAA-9999-999*** |
| 7. MCOF = Marine Corps Officer | AAA-9999-999** |
| 8. NAEN = Navy Enlisted | AAA-***** |
| 9. NECE = Navy Enlisted Certification | AAA-AAA-999 |
| 10. NECL = Navy Enlisted Classification | AAA-9999-999 |
| 11. NLDO = Navy Limited Duty Officer | AAA-999A-999** |
| 12. NAWA = Navy Warrant Officer | AAA-999A-999** |

In the example below, the Source ID is < **AREN** >. The name is Army Enlisted. The SPEEDE InstIDQ must be set to < **ZZ** >.

The screenshot shows the 'Institutional Reference: AREN' window with the following configuration details:

- Source ID:** AREN
- Name:** Army Enlisted
- SPEEDE InstIDQ:** ZZ
- Report InstID:** AREN
- Grade Case:** Upper
- Status:** Normal Processing
- Reference Only:**
- Grade Required:**
- Default Master Reference Table:** InstID: [], InstCD: []
- Default Transfer Articulation Table:** InstID: [], InstCD: []

On the Course tab, identify the Department and course begin and end. The SPEEDE default values of BACC set to < M > and ACTC set to < X >.

The screenshot shows the 'Institutional Reference: AREN' window for '000000-999999 Army Enlisted'. The 'Course' tab is active. The 'SPEEDE Default Values' section contains the following fields:

Mask: AAA-99A-999***	Case: Upper	
Department Begin: 1	End: 4	
Course Begin: 5	End: 14	
BACC: M	ACTC: X	AGCLC:
Honors:	Repeat:	Unit scale: 0.0000

Red boxes highlight the BACC and ACTC dropdown menus.

A state of < MX > must be defined for the courses to appear in u.select.

The screenshot shows the 'Institutional Reference: AREN' window for '000000-999999 Army Enlisted'. The 'General' tab is active. The 'City, State, Zip' field contains 'MX', which is highlighted by a red arrow. Another red arrow points to the 'Institution Code Type' field, which has the value '73'.

Address Line 1:
Address Line 2:
City, State, Zip: Country:
Location Qualifier: Location ID:
Contact Code: Contact Name:
Preferred Contact: Fax: Phone:
E Mail:
Memo:

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Institutional Reference Grade Definition

The Grade Definition table is set up to process occupations with the grade of < P > for military occupations.

	Type	IU	Grade	A	R	UI	UGrd	Acu	Rcu	GPA	Calc	Crdt	Ct	C1	C2	UC1	UC2	Y
1	Grade	<input checked="" type="checkbox"/>	P			<input type="checkbox"/>	(501			.000	N	Y	1					
2	Grade	<input checked="" type="checkbox"/>	#			<input type="checkbox"/>	(513			.000	N	N	0					
3	Grade	<input checked="" type="checkbox"/>	*			<input type="checkbox"/>	UNKN			.000	N	N	0					

Additional information on military occupations can be found online at the redLantern site at <http://clients.redlanternu.com/home/display/USL/Military+Occupation+Information>. You will need to login with your redLantern Support Center Username and Password.

Transfer Articulation Table: Rules

The credits for courses and occupations are based on the ACE recommendations (ACE Military Guide Online: <http://militaryguides.acenet.edu/>).

In the example below, the Transfer Articulation Table for Army Courses < ARMY > has a TSEG of < AR >.

DP Mask	FYT	Segment
1	0000 00	00001
2	0000 00	001
3	0000 00	AR
4	0000 00	BASIC
5	0000 00	BASICT
6	0000 00	HLTH
7	0000 00	ZZZZZ

In the example below, Basic Combat Training course, AR-2201-0399, version 3, articulates to PHEDT*** and HLTHT*** target courses. Credit Hours, based on the ACE recommendations, MUST be forced for each course.

The screenshot shows the 'Transfer Articulation: ARMY' window for '000000 Army Courses'. The left sidebar lists a tree structure with 'AR' expanded to show 'AR-2201-0399' and its targets 'PHEDT***' and 'HLTHT***'. The main area contains the following data:

Source ID: ARMY, CD: [], DP Mask: [], FYT: 000000
 Name: Army Courses, LYT: 999999
 Default InstID: [], CD: [], Universal Mask: [], Group: AR

Segment Table:

Segment	Cond	Lim Ct	Lim Hrs	Ctl Cd	A	R	Status	Memo
14	AR		0	.00				

Source Table (Rows: 1):

Source	P	Title	T	Hours	A	R	Effective Date
1 AR-2201-0399V3		Basic Combat Training		0.00			-

Target Table (Rows: 2):

Target	P	Title	Hours	F	Status
1 PHEDT***			1.00	<input checked="" type="checkbox"/>	
2 HLTHT***			1.00	<input checked="" type="checkbox"/>	

Alternate/Flags section for PHEDT***: P Hide [] []

Military courses for Army, Air Force, Coast Guard, Marines, Navy and Department of Defense, use the same format, and are listed under the appropriate TSEG: AIRF, ARMY, COGU, DODE, MRNE and NAVY.

In the example below, the Transfer Articulation Table for Army Enlisted < AREN > has a TSEG of < MOS >.

The screenshot shows the 'Transfer Articulation: AREN' window for '000000 Army Enlisted'. The left sidebar shows a tree structure with 'MOS' selected. The main area contains the following data:

Source ID: AREN, CD: [], DP Mask: [], FYT: 0000 00
 Name: Army Enlisted, LYt: 9999 99
 Default InstID: [], CD: [], Universal DP Mask: [], Hide: []
 Memo: []

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Table:

DP Mask	FYT	Segment
1	0000 00	0001
2	0000 00	MOS
3	0000 00	YYYY
4	0000 00	ZZZZ

Rows: 4

In the example below, Light Wheeled Vehicle Mech, MOS-63B-006, Skill Level 30, articulates to DIES1602, DIES1615, DIES1616, DIES1617, DIES1608, DIES2610 and DIES2614 target courses. Credit Hours, based on the ACE recommendations, MUST be forced for each course.

The “SEE FACULTY” alternate is used for a message within u.select. In this case, “SEE FACULTY” states:

Credits awarded from military transcript are NOT automatically awarded. Credits may be awarded by faculty members after one or more of the following:

- 1) Service member conversation with the program faculty
- 2) Written examination
- 3) Hands-on test out (there may be fees associated with this procedure)

The screenshot displays the 'Transfer Articulation: AREN' window for '000000 Army Enlisted'. The interface is divided into several sections:

- Left Panel:** A tree view showing the hierarchy: TA: 000000, MOS, Rule 1, MOS-63B-006, and a list of target courses: DIES1602, DIES1615, DIES1616, DIES1617, DIES1608, DIES2610, and DIES2614.
- Source Information:**
 - Source ID: AREN, CD: [], DP Mask: [], FYT: 000000
 - Name: Army Enlisted, LYT: 999999
 - Default InstID: [], CD: [], Universal Mask: [], Group: MOS
- Segment Table:**

Segment	Cond	Lim Ct	Lim Hrs	Ctl Cd	A	R	Status	Memo
1	MOS		0	.00				
- Source Course Table:**

Source	P	Title	T	Hours	A	R	Effective Date
1 MOS-63B-006L30		Light Wheeled Vehicle Mech	<input type="checkbox"/>	0.00			-
- Target Course Table:**

Target	P	Title	Hours	F	Sta
1 DIES1602			3.00	<input checked="" type="checkbox"/>	
2 DIES1615			2.00	<input checked="" type="checkbox"/>	
3 DIES1616			3.00	<input checked="" type="checkbox"/>	
4 DIES1617			3.00	<input checked="" type="checkbox"/>	
5 DIES1608			2.00	<input checked="" type="checkbox"/>	
- Alternate and Flags:**
 - Alternate: DIES1602, SEE FACULTY (checked), [], []
 - Flags: P Hide (checked), [], []

Appearance on the Audit

Army course AR-2201-0399, version 3, Basic Combat Training, articulated to HLHT002 for 1 credit and PHEDT001 for 1 credit.

Evaluated Transfer Work has been received from the following institution(s):			
* Army Courses			
Abbreviated on Report as: ARMY			
2.00 CREDITS ADDED 2 COURSES TAKEN			
F 07	HLHT002	1.00 TP	Basic Combat Training
			ARMY : AR-2201-0399V3
F 07	PHEDT001	1.00 TP	Basic Combat Training
			ARMY : AR-2201-0399V3

Army Enlisted Occupation MOS-63B-006L30, Light Wheeled Vehicle Mech, articulated to 7 DIES courses for 18 credits.

Evaluated Transfer Work has been received for you from the following:			
* Army Enlisted			
Abbreviated on Report as: AREN			
18.0 CREDITS ADDED			
F 07	DIES1602	3.0 TS	Light Wheeled Vehicle Mech
			AREN : MOS-63B-006L30
F 07	DIES1608	2.0 TS	Light Wheeled Vehicle Mech
			AREN : MOS-63B-006L30
F 07	DIES1615	2.0 TS	Light Wheeled Vehicle Mech
			AREN : MOS-63B-006L30
F 07	DIES1616	3.0 TS	Light Wheeled Vehicle Mech
			AREN : MOS-63B-006L30
F 07	DIES1617	3.0 TS	Light Wheeled Vehicle Mech
			AREN : MOS-63B-006L30
F 07	DIES2610	3.0 TS	Light Wheeled Vehicle Mech
			AREN : MOS-63B-006L30
F 07	DIES2614	2.0 TS	Light Wheeled Vehicle Mech
			AREN : MOS-63B-006L30