

INCLTOP #IT

IDENTIFYING COURSE INSTRUCTIONAL TYPES: INCLTOP and Encoding Tips

In ISRS when courses are entered into CS1101UG they are assigned a Course Instructional Types code from CS2010UI. At the time of creation of this document there were 21 possible codes. The list is shown below.

CS1101UG

Term Course Maintenance

CS1101UG | 02.79 | DVLP | MnSCU Development | 05/14/2003

Ytr: 19993 | Campus: 263 Bemidji DVLP | Site: 0263 Bemidji TC

Cou Id: 000246 | Subj/Nbr: ACCT 204 | Sect: 01 | Copy Curric Rec-> GKp0

Spcl Id: 99920401 | Abbr Title: Cost Accounting | Status: Offered

Session Type: 10 Full term | Session Dt: 08/24/1998-12/23/1998 | Short Trm Oblg Dt:

Long Title: Cost Accounting

Sub Title:

Credits: CrHr: 3.00 | Var Amt: | Enrollment Info: Size Min: | Min Min: | Max: 25 | Max Max: | Nbr Enr: 3

Type: s SEM | Gender Rstr: | Override Nbr Enr:

Flags: Perm Rqrd: | Honors: | Calc DdIn: | Aud Reg: | Wait List: | Mlt Rgs: | CFL Incl: 5 | Lec/lab: N | 4 | Xlist: N | 6 | Co-req: N

Curriculum-> GKp1 | Meeting Exists: | Dept Exists: | Details-> GKp2 | Meeting W/ Instr: | CNCI Partcipnt: | Courses-> GKp3 | Meeting W/O Instr: | CNCI Ques16:

Print Messages | Print Special Message

Level & Types: Level: 5 Lower | Instr: 04 Lec/Lab | Instr Unit: 1 On-Campus

CS2010UI

MnSCU Integrated Statewide Records System - [CS2010UI]

Window File Record Edit Misc Search Text Help

ES:CS2010UI -- Course Instructional Types

Type	Short Desc	Long Desc
01	Lecture	Lecture
02	Seminar	Seminar
03	Lab	Lab
04	Lec/Lab	Lec/Lab
05	Workshop	Workshop
06	Activity	Activity
07	Practicum	Practicum
08	Thesis	Thesis
09	Internship	Internship
10	Stud.Teach	Student Teaching

ALL COURSE INSTRUCTIONAL TYPES

Type	Short Desc	Long Desc
01	Lecture	Lecture
02	Seminar	Seminar
03	Lab	Lab
04	Lec/Lab	Lec/Lab
05	Workshop	Workshop
06	Activity	Activity
07	Practicum	Practicum
08	Thesis	Thesis
09	Internship	Internship
10	Stud. Teach	Student Teaching
11	Reading/Res	Reading & Research
12	Special Prob	Special Problems
13	Private Lesn	Private Lessons
14	Field Work	Field Work
15	Ext. Studies	External Studies/Self Paced
16	Indep Study	Independent Study
18	Alt Pln Papr	Alternate Plan Paper
19	In-Service	In-Service Class
20	Dist Learnng	Distance Learning
21	Studio Lab	Studio Lab
23	Cntrct-CT	Contract Customized Training

Until now, not all of these codes have been identified and brought over to DARwin for processing with the course from a student's ISRS record. However, some institutions have identified instances where such identification would be beneficial. Some of the instances in which this would be useful are as follows:

The same course number is used with multiple Course Instructional Types: An example of this is when there are several components to a course such as a nursing course that has lecture, lab and practicum. If all components have the same course number, without identifying and bringing instructional type over to DARwin, these three courses will be seen as three instances of the same course. In this situation DARwin would process them as Duplicates according to the Com Table setting for DUPLCTL. Accordingly, credit and count would be removed from some of the courses which is not what an institution would want to happen in this case.

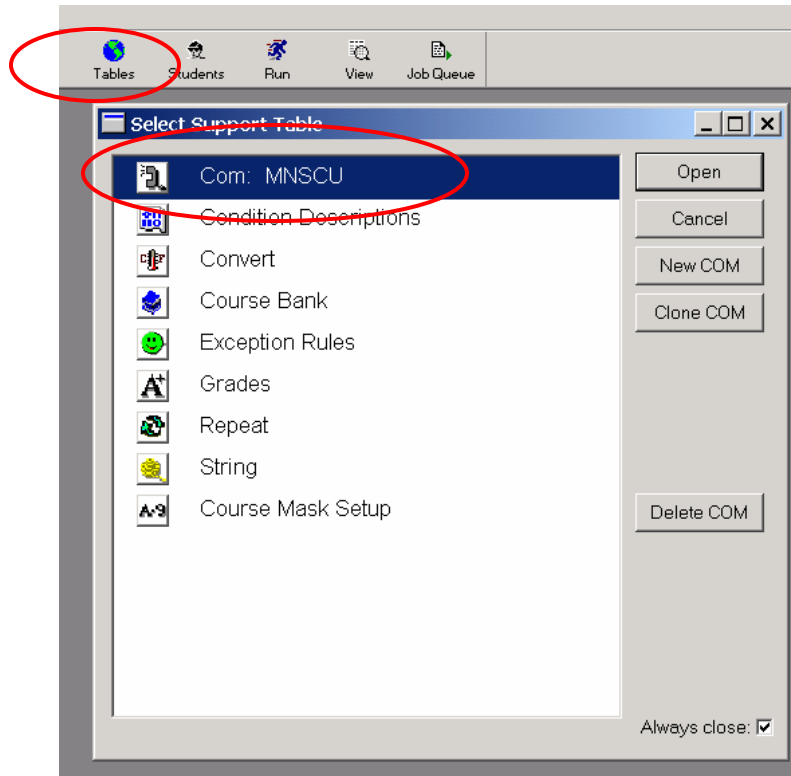
When courses with a specific instructional type need to be either accepted or rejected from a specific Requirement(s)/Sub-Requirement(s). In this case if the Course Instructional Type code is identified, a Course Condition Code could be assigned to the courses with that code for additional processing in DARwin.

ENCODING FOR COURSE INSTRUCTIONAL TYPE

In order to set up DARwin to process Course Instructional Types, two things will need to be done. The first is making sure that the Com Table is properly set up. The second will be to make an entry in INCLTOP.

Com Table

The entries in your Com Table for Course End (CRSEND) and Course Length (CRSLNG) will need to be checked and changed if necessary in order to have instructional types process correctly.



While some campuses may have only three digit course numbers, the entries for CRSEND and CRSLNG should be the same as the campuses that have four digit course numbers. Those entries are shown below. The entry in the Value column for CRSEND should be (space)0009. CRSLNG should be set at (space)0005. Be sure to have a space before the first zero. Note: Some campuses may have CRSLGN instead of CRSLNG - please be sure to change it to CRSLNG.

Top Tables: Com: MNSCU for 002336

Field	Value
1 ALLOWSPLIT	Y
2 CKTITLE	F
3 CONDTB-RES	idr (+-pv<) {} & ; ! []
4 CONDTB-US1	ABCDEFGHIJKLMN O PQRSTU VWXYZab cefghjklmnoqst uwx yz0123456789
5 CRLIM	0000
6 CRSBGN	0005
7 CRSEND	0009
8 CRSLNG	0005
9 CSSCALE	0000
10 DEPTBGN	0001

Memo:

MNSCU : ALLOWSPLIT Last Modified: 4/9/2002 12:47:11 By: UHLURLA

INCLTOP

Since this is a non-printing INCLTOP item it can be placed anywhere in INCLTOP. Up to 10 #IT entries can be made. The format of the entry is as follows:

#IT(ISRS Type code,User Defined Type Code,Course Condition Code)

The actual entry should look like the entry below.

Requirement Name: INCLTOP FYT: 0000 LYT: 9999 99
Title:
Pseudo Name: Requirement Type: T-Text
Last Modified: Aug 07, 2000 7:38:18 AM By: FFORSEMAN

Common Reporting Reference/Other **Text** Limits (X-line) Used By

	Header	OK	No
1	#RCRegistration Access Code: #		
2	#IT(07,P,p)		
3	This is INCLTOP		
4	#CO(5002)[S]		
5	#TS(0164,,0,35)[M]		
6	#RP(7,R,AF)		
7	#GM(04,e)		
8	#PT[p]Need to Articulate this transfer campus: #		
9	; This is a comment line and will not show up anywhere on the		
10	; Audit. If you start the line with a ";" stuinst thinks		
11	; it is a comment line and will ignore it.		
12	*****		

Header Header/OK Title Title/OK

The entry above indicates that for courses with the Course Instructional Type 07, Practicum, a user defined type code of "P" will be assigned as well as a Course Condition Code of "p." The parameters of each entry are as follows (Note: There are no spaces between any of the characters in this entry.):

ISRS Type Code: This is defined in ISRS and is a two digit code.

User Defined Type Code: This must be a one character code and is defined by the user. This code will print on the audit after the course number in the ninth position. If a User Defined Type Code is not wanted on the audit, then this part of the entry can be left blank. When leaving it blank, do not enter a space. Just enter the two commas, #IT(07,,p). (Note: Currently the code "L" is brought over from ISRS for lab courses. If you wish to change this it may be done here. You can leave the position blank – no space is necessary, just enter the commas – or you can enter a new character.)

Course Condition Code: Entering a Course Condition Code is only necessary when you wish to do some specific processing of courses that have a certain Type Code in a Requirement/Sub-Requirement. This follows the same practice as other Course Condition Codes. That is, all characters listed in CONDTB-US1 in the Com Table can be used. Remember to not reuse codes that have already been used and also to make an entry in the Condition Descriptions table of the Support Tables explaining how the Condition Code is being used. If no Course Condition Code is being assigned, just enter the comma and then the right parenthesis, #IT(07,P,).