

Requirement Change #12

Purpose: Complete a MnTC Goal requirement based on transfer.

Situation: Based on receiving the Minnesota Transfer Curriculum Audit through eTranscript, the student has completed MNTC Goal 6. In our example, Goal 6 at the receiving institution is completed with three different disciplines. Goal 6 is completed with two disciplines at the sending MnSCU institution.

Completing Goal Areas by exception requires some additional set-up. You will need to add a \$ pseudo to all Goal area sub-requirements.

In the example below, the \$ pseudo < **COMPLETED 6** > has been added to MNTCG6T

A	Course	M	Title	T	CLim	CFig	A	R	Effective Date
1	R			<input type="checkbox"/>					-
2	A GOAL 6	L		<input type="checkbox"/>		R6			-
3	A HUMANITIES	\$		<input type="checkbox"/>					-
4	A GOAL 6	\$		<input type="checkbox"/>					-
5	A COMPLETED 6	\$		<input type="checkbox"/>					-

It is recommended that you create \$ pseudos used only for this exception type: e.g., COMPLETED 1, COMPLETED 2, COMPLETED 3, COMPLETED 4, COMPLETED 5, COMPLETED 6, COMPLETED 7, COMPLETED 8, COMPLETED 9, COMPLETED 10.

Audit Appearance before Exception:

```
NO      Goal 6: The Humanities and The Fine Arts

- 1) The Humanities and The Fine Arts -
SELECT 3 COURSES FROM 3 DIFFERENT DEPARTMENTS
SELECT FROM: ART 1101,1102,1103,1104,1105,1109,1110,
             ART 1111,1112,1113,1114,1120,1121,1122,1123,1124,
             ART 1125,1126,1127,2201,2202,2203,2204,2205,2206,
             ART 2222,2224,2252,2253  ENGC1104  ENGL1000,1130,
             ENGL1140,1150,1160,1161,1170,1186,1187,1188,1189,
             ENGL2120,2130,2131,2133,2150,2151,2160,2161,2170,
             ENGL2171  ENGW1111,2112,2113,2114,2115  FREN1111
             GERM1111  JAPN1111  MUSC1120,1121,1122,1123,1124,
             MUSC1131,1132,2231,2232,2245,2246,2247  PHIL1101,
             PHIL1103,1150,1160,1170  SPAN1111  THTR1111,1116,
             THTR1117,1118,1130,1140,1145,1151,2020,2151,2160,
             THTR2520  GOAL 6 HUM
```

Encoding: In the examples below, **MNTCG6T**, Goal 6: The Humanities and the Fine Arts, requires 3 courses from 3 different disciplines.

Requirement: MNTCG6T 000000

Requirement Name: MNTCG6T FYT: 0000 00 LYT: 9999 99

Title: Goal 6: The Humanities and The Fine Arts

Web Title:

Pseudo Name: MNTC G6 Requirement Type:

Last Modified: Apr 23, 2010 3:43:21 PM By: dandrema

Common Reporting Reference/Other Text Limits (X-line) Used By

Completion Rules

Required Sub-req's: 1 [X - Suppress all]

Required Hours: 0.0 [X - Suppress all]

Required GPA: 0.0 [X - Suppress all]

Required Count: 0 [X - Suppress all]

Maximum Hours: 999.9

Condition Code Assignment

Assignment Control:

Assign Condition Codes:

Matching Rules

Course Condition Codes

Accept 1/2:

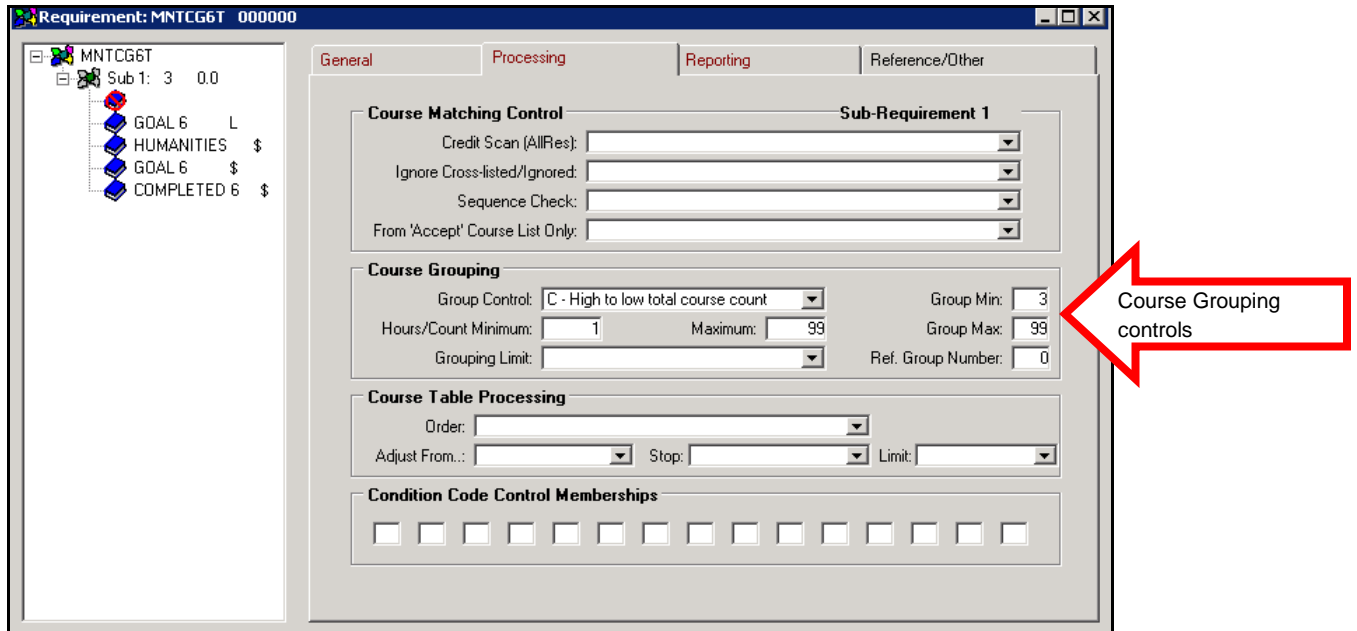
Reject 1/2:

Conditional Requirement

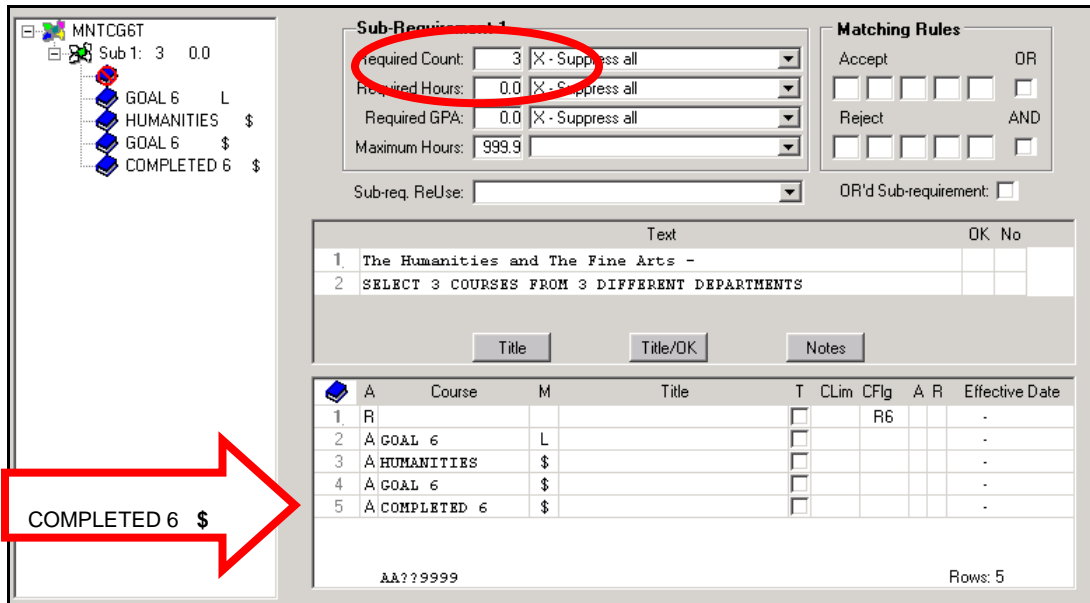
Accept System CC:

Reject System CC:

Sub-requirement course grouping is for a minimum of three groups, and a minimum of one course in each group.



Acceptable courses for this sub-requirement are on the Course List < L > GOAL 6. **COMPLETED 6** is the pseudo course < \$ > on this sub-requirement used to complete the Goal.



Exception Control Rules: GC (user defined Control Code) has an Action of R, modify the sub-requirement by inserting (Reuse Flag I) a course.

Grade	Report Grade	GPA Pt	GPA Calc	Add Credit	Add Count	IP	Condg	CD	Action	RU Flag	Pseu do	Force	Delig	Re place	C K
1		.000		0				GC	R	I					<input checked="" type="checkbox"/>

Exception Control

Grade: Pseudo:

Reported Grade: Force:

GPA Points: .000 IP:

GPA Calculation: '' - <Not used in GPA calculation> CondG:

Add Credit: '' - <No Credit assigned> Delig:

Add Count: 0 Replace: '' - <Normal Processing>

CtlCd: GC CreditCk: 0.00 0.00

Action: Requirement change AC: RC:

RUFlg: Insertion EffDte:

Memo: MnTC Goal Completion through transfer

Exception: GC (ACTION of R, RUFLG of I) to insert a pseudo course and reset the values of the requirement.

Select Exception Type:

Ctlcd	Action	Ruflg	Memo
GC	R	I	MnTC Goal completion through transfer

Requirement Modification

InstCD: DPMask: Dprog: Auth CD:

Ctl Code: GC Seq No: 1

Pseudo Name: COMPLETED 6 Requirement Name:

Required Sub-req's/Count: **3** Hours: 0.00

Req Count: 0 GPA: 0.000

Condition Codes Accept: Reject: Assign:

Maximum Hours Hours: 0.00

Note: GOAL 6 completed @ ARCC

Memo: EMNTC received 4-22-10

Authorized: By:

Last Modified: Apr 23, 2010 4:08:03 PM By: dandrema

Course	Replacement Course	MatchCtl	Year	Term	Range
AA??9999					

Rows: 0

Field	Description
Pseudo Name	Sub-requirement pseudo name for completed Goal area (COMPLETED 6)
Sub-req's/Count	Sets the count removed from the sub-requirement (-3 count)
Note:	Identifies institution certifying Goal area completion (GOAL 6 completed @ ARCC)

Effect of Exception: The sub-requirement for MNTC G6T has been completed by reducing the required count. The Note field is used for identifying original Goal area completion.

```

OK      Goal 6: The Humanities and The Fine Arts

* 1) The Humanities and The Fine Arts -
      SELECT 3 COURSES FROM 3 DIFFERENT DEPARTMENTS
      NOTE:      GOAL 6 completed @ ARCC
      F 08 ART T009      3.0 TB      Art Appreciation
                                ARCC      : ART 1100
                                >>MATCHED AS: GOAL 6 ART
      F 08 ENGL1187      3.0 TA      Drama as Literature
                                ARCC      : ENGL2207

```

NOTE: “When any system college or university has determined that a Minnesota Transfer Curriculum goal area has been completed by a student, the goal area shall be accepted as complete at every receiving system college or university for that student.”

MnSCU Policy 3.37, Part 4, Subpart A.

Completing Goal Areas through exception requires the designated \$ pseudo (COMPLETED 1, COMPLETED 2, COMPLETED 3, COMPLETED 4, COMPLETED 5, ETC.) in Goal area requirements in all degrees.

OBSERVATIONS:

The Requirement Modification exception illustrated above, works when the requirements are in the sub-requirement level. If your encoding is looking for something at the requirement level, and the sub-requirement level, you will need to use an additional exception.

In the GOAL6 requirement below, 1 sub-requirement and 9 hours are required.

Requirement Name: GOAL6
 Title: Humanities and Fine Arts (MNTC GOAL 6)
 Web Title:
 Pseudo Name: GOAL6
 Requirement Type: [Dropdown]
 Last Modified: May 08, 2012 2:58:01 PM
 By: dandrema

Common | Reporting | Reference/Other | Text | Limits (X-line) | Used By

Completion Rules

Required Sub-req's: 1 [X - Suppress all]
 Required Hours: 9.0 [R - Suppress required]
 Required GPA: 0.0 [X - Suppress all]
 Required Count: 0 [X - Suppress all]
 Maximum Hours: 999.9

Condition Code Assignment

Assignment Control: [Dropdown]
 Assign Condition Codes: k []

Matching Rules

Course Condition Codes
 Accept 1/2: [] []
 Reject 1/2: [] []

Conditional Requirement
 Accept System CC: []
 Reject System CC: u

The sub-requirement requires three courses.

Sub-Requirement 1

Required Count: 3
 Required Hours: 9.0 [X - Suppress all]
 Required GPA: 0.0 [X - Suppress all]
 Maximum Hours: 999.9

Sub-req. ReUse: [] - <Use Default>

Matching Rules
 Accept OR
 Reject AND

OR'd Sub-requirement: []

Text

1 Three courses, 9 credits, from three different
 2 disciplines

	A	Course	M	Title	T	CLim	CFlg	A	R	Effective Dat
1	R							R6		-
2	A	MNTC6	L							-
3	A	MNTC6 1	\$							-
4	A	DISCIPLINE 1	G							-
5	A	GOAL 6A	P							-
6	A	DISCIPLINE 2	G							-
7	A	GOAL 6B	P							-

AAA?9999? Rows: 14

The requirement modification "GC", Action of < R > and Rulflg of < I > exception below waives the count of 3 from the sub-requirement:

The screenshot shows a 'Requirement Modification' window. On the left is a tree view with '98761234' expanded to show 'Demographic Info', 'Academic Record', 'Programs', 'Exceptions', and 'GC'. The main form contains the following fields:

- InstCD: [], DPMask: [], Dprog: [], Auth CD: [v]
- Ctl Code: GC, Seq No: 2
- Pseudo Name: COMPLETED 6, Requirement Name: []
- Required...**
 - Sub-req's/Count: -3, Hours: 0.00
 - Req Count: 0, GPA: 0.000
- Condition Codes**
 - Accept: [] []
 - Reject: [] []
 - Assign: []
- Maximum Hours**
 - Hours: 0.00
- Note: Goal 6 done at Metro State, Usect/Maxct: 0
- Memo: EMNTC received 5-2012 EMNTC received 5-2012
- Authorized: [], By: []
- Last Modified: May 09, 2012 10:33:58 AM, By: dandrema
- Table header: Course, Replacement Course, MatchCtl, Year Term Range

A second requirement modification "GC", Action of < R > and Rulflg of < I > exception is needed to waive the (remaining) credits at the requirement level:

The screenshot shows a second 'Requirement Modification' window. The left tree view is the same. The main form contains the following fields:

- InstCD: [], DPMask: [], Dprog: [], Auth CD: [v]
- Ctl Code: GC, Seq No: 1
- Pseudo Name: GOAL6, Requirement Name: GOAL6 (Both fields are circled in red)
- Required...**
 - Sub-req's/Count: 0, Hours: -7.0
 - Req Count: 0, GPA: 0.000
- Condition Codes**
 - Accept: [] []
 - Reject: [] []
 - Assign: []
- Maximum Hours**
 - Hours: 0.00
- Note: [], Usect/Maxct: 0
- Memo: Goal 6 completed at Metro State
- Authorized: [], By: []
- Last Modified: May 09, 2012 10:35:35 AM, By: dandrema
- Table header: Course, Replacement Course, MatchCtl, Year Term Range
- Table content: AAA?9999?, Rows: 0

Note that this exception includes Requirement Name and the Pseudo Name, which for this Requirement, are the same.

Updated: 5-9-2012