

Requirement Change #7

Purpose: Add a course to a reject line pseudo to remove from a sub-requirement (technical electives), then accept into a different requirement (general education elective).

Situation: Based on approval from the Academic Dean, the student will be allowed to use course OFFC1285 – Oral Bns Comm&Job Skg as General Education Elective credits due to special circumstances.

Audit Appearance before Exception:

NO	TECHNICAL ELECTIVES for MEDICAL ADMIN. ASST. AAS			
-	1) Students may select as an elective any course listed in Office Careers (OFFC) or Computer Careers (ISTC) curriculum. Other courses may be selected with advisor approval.			
	7.0 CREDITS			
IN-PROG.	2.0 CREDITS			
S 06	OFFC1285	2.0 A	Oral Bns Comm&Job Skg	
S 06	OFFC1288	2.0 B	Writ Busn Comm	
F 06	OFFC1135	2.0 A	MS Excel I	
S 07	OFFC1054	2.0 Z	IP Speech Recog Trnscr	
S 07	OFFC2980	1.0 A	Spec Top: Excel	
	NEEDS: 11.0 CREDITS			
	COURSE LIST->OFFC**** ISTC**** COMC****			
<hr/>				
NO	20 CREDITS OF GENERAL EDUCATION for AAS			
	EARNED: 15.0 CREDITS			
IN-PROGRESS	3.0 CREDITS			
->	NEEDS: 2.0 CREDITS			

The OFFC1285 is fulfilling the Technical Electives for Medical Admin Asst requirement. The 20 Credits of General Education for AAS requirement needs 2 credits.

Encoding:

MAAATE

- Sub 1: 0 20.0
- MAAATERR \$
- OFFC****#
- ISTC****#
- COMC****#
- MAAATER \$
- OFFC5000 P

Sub-Requirement 1

Required Count: Suppress all

Required Hours:

Required GPA: Suppress all

Maximum Hours:

Sub-req. ReUse:

OR'd Sub-requirement:

Matching Rules

Accept OR

Reject AND

Text

1	Students may select as an elective any course listed	OK	No
2	in Office Careers (OFFC) or Computer Careers (ISTC)		
3	curriculum. Other courses may be selected with advisor		

Title Title/OK Notes

	A	Course	M	Title	T	CLim	CFlg	A	R	Effective Date
1	R	MAAATERR	\$							-
2	A	OFFC****#								-
3	A	ISTC****#								-
4	A	COMC****#								-
5	A	MAAATER	\$							-
6	A	OFFC5000	P	Transfer Technical Electives						-

Removing the effect of a wildcard course requires action on a course in the sub-requirement. In this example, we have added a < R > (Reject) pseudo-course "MAAATERR."

NOTE: A \$pseudo used on an R line hides the pseudo, but does not hide the A lines following.

Exception 1: CA (ACTION of R, RUFLG of I) to add a reject pseudo course to a sub-requirement.

Ctlcd	Action	Ruflg	Memo
CA	R	I	Course Added in Sub-requirement

This exception requires adding a hidden Reject course on elective requirement, and applying two CA (Course Add) Requirement Modifications.

Field	Description
Pseudo Name	Sub-requirement pseudo name (MAAATERR)
Requirement Name	Name of requirement (MAAATE)
Note	Brief explanation of exception detail
Course	When RUFLG is I, then Course matching in A/R course line will be rejected (OFFC1285) as a Pseudo

Exception 2: CA (ACTION of R, RUFLG of I) to add a course to a sub-requirement.

Ctlcd	Action	Ruflg	Memo
CA	R	I	Course Added in Sub-requirement

This exception requires applying a second CA (Course Add) Requirement Modification to add OFFC1285 to the GE Electives sub-requirement.

Sub-Requirement 5

Required Count: 0 [X - Suppress all]

Required Hours: 8.0

Required GPA: 0.0 [X - Suppress all]

Maximum Hours: 8.0

Sub-req. ReUse: []

Matching Rules

Accept: [] OR []

Reject: [] AND []

OR'd Sub-requirement: []

Text

2 General Education Electives. Students may choose

3 courses in goals 1 - 10 to complete the 20 credit

4 GE requirement.

Title Title/OK Notes

Requirement Modification

InstCD: [] DPMask: [] Dprog: []

CH Code: CA Seq No: 1

Pseudo Name: GE ELECR Requirement Name: GEAAS

Required...

Sub-req's/Count: 1 Hours: 0.00

Req Count: 0 GPA: 0.000

Condition Codes

Accept: []

Reject: []

Assign: []

Maximum Hours

Hours: 0.00

Note: PET APRVD for OFFC1285 Usect/Maxct: 0

Memo: []

Authorized: [] By: []

Last Modified: Dec 19, 2006 9:53:32 AM By: DELANEMADA

Course	Replacement Course	MatchCtl	Year Term Range
1	OFFC1285		

Field	Description
Pseudo Name	Sub-requirement pseudo name (GE ELECR)
Requirement Name	Name of requirement (GEAAS)
Note	Brief explanation of exception detail
Course	When RUFLG is I, then Course matching in A/R course line will be added (OFFC1285) as a General Education Elective

Effect of Exception:

By identifying the exact place (Requirement Name and Pseudo Name) OFFC1285 is rejected (RUFLG = I) as an acceptable course within the sub-requirement. Additionally, by identifying the exact place (Requirement Name and Pseudo Name) OFFC1285 is added as an acceptable course within the General Education Electives sub-requirement. The Note on each of these requirements is an important piece of the exceptions as it explains why the course is or is not appearing in the requirement.

Audit Appearance after Exception:

NO	TECHNICAL ELECTIVES for MEDICAL ADMIN. ASST. AAS		
-	1) Students may select as an elective any course listed in Office Careers (OFFC) or Computer Careers (ISTC) curriculum. Other courses may be selected with advisor approval.		
	NOTE:	OFFC1285 approved GE Elect	
		5.0 CREDITS	
IN-PROG:	2.0 CREDITS		
S 06	OFFC1290	2.0 B	Writ Busn Comm
F 06	OFFC1135	2.0 A	MS Excel I
S 07	OFFC1054	2.0 Z	IP Speech Recog Trnscr
S 07	OFFC2980	1.0 A	Spec Top: Excel
	NEEDS:	13.0 CREDITS	
	CANNOT USE-> OFFC1285		
	COURSE LIST->OFFC**** ISTC**** COMC****		
+ 5)	General Education Electives. Students may choose courses in goals 1 - 10 to complete the 20 credit GE requirement.		
	NOTE:	PET APRVD for OFFC1285	
		5.0 CREDITS	
IN-PROG:	3.0 CREDITS		
S 06	OFFC1285	2.0 A	Oral Bns Comm&Job Skg
S 07	PSYC1100	3.0 A-	General Psych
S 07	SOCY1010	3.0 Z	IP Marriage & Family

OBSERVATIONS:

Posted: 06/11/2007